



## **Library Board of Trustees March 2024 Minutes**

Present:

Karen O'Brien, Director

Leigh Kozak, President

Paul Zeller

Sue Lopes, Secretary

Ginny Jacques, Vice pPresident

Kayne Kelleher

Meeting called to order 1903

1. Review and approval of Feb minutes. Questions or Changes? Minutes accepted as is.  
Motion Sue, Jayne 2nd, passed

2. Director's Report

Finance: a former patron left 11K dollars which Karen will use on library IT budget. Karen asked for a level funded library budget except for state mandated book and materials budget was increased. Staff will get a 2% raise. Water budget increased from \$350 to \$900. Budget will be finalized after the school budget is finalized. It may still change.

3. Programming: Very busy with programming! Winter reading challenges very successful! Eclipse programming in March for kids, families and adults.
4. Building operation: Water diversion done in the front, now needs to get done in the back of the library. 4 estimates attempted, 2 estimates received, Town Administrator and Building Inspector approved bid. Supposed to happen in April. Staff bathroom has no hot water, Karen got a plumber in here, it would be super expensive and at this time cannot be done.
5. Library policies: Programming Policy has small language revisions. Vote to accept changes: Motion Sue, 2nd Leigh, all in favor, passed. Bulletin Board/Lobby Display of Non-Library Materials Policy: discussion ensued. Motion: Ginny, Jayne second, all in favor, policy approved.
6. Staff/circulation: Nicole started today as new circulation supervisor. Karen invited to serve on executive committee and budget committee of the SAILS library network. Karen also asked to be on the new IT committee for the town. Jayne went to the Friends meeting in Feb.
7. Other/open discussion: Leigh discusses the previous board cooperation need to get affairs in order, All reports done to state up to date, tax returns up to date. Awaiting response from George Melonis cooperation atty.

8. Looking for artists to display their work here at the library. Heidi knows someone who might display quilts. Heidi will call BP high school to see if they have an art program. Heidi and Jayne will look at donor list and see if it can be organized better.
9. Conclusion
10. motion to end meeting Leigh, second Sue, meeting ended at 2004